

October 21, 2025

Board met as the Community Based Housing Board for a regular quarterly meeting at 8:45 a.m. in the Board Room in the Courthouse Waverly, Iowa. Minutes recorded by Cassandra Johansen, Recording Secretary.

The Bremer County Board of Supervisors met in session on Tuesday, October 21, 2025 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

[https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda. Darius P. Robinson, Co. Attorney, Barbara Meeker, Human Resource Mgr., Steve & Pam Egli, present.

Public comment: Pam Egli commented on the process of forming the Bremer Co. Comprehensive Plan Committee asserting disappointment in the communication, transparency and inclusiveness in making the selections of committee members and lack of publicly posting when and where the meetings are held.

Robinson exited.

Brunkhorst moved/Cerwinske second to approve the 10/14/25 & 10/15/25 minutes.

Cerwinske moved/Brunkhorst second to approve claims as listed below and authorize Auditor to issue checks.

Brunkhorst moved/Cerwinske second to authorize the Board Chair to sign a Confidential Settlement Agreement and Release for monies received. Ayes: Hildebrandt, Brunkhorst. Nay: Cerwinske.

Johansen & Meeker presented a Benefits Consulting Proposal from The ACCEL Group.

Johansen presented 1<sup>st</sup> quarter finance and health insurance fund reports.

Board met with Jen Picken, CBS Director, for a department update.

Board/Committee updates: Brunkhorst attended North Iowa Juvenile Detention Board meeting; Hildebrandt attended INRCOG Exec. & Regional Transportation Authority board meetings.

Board met with Andy Hockenson, Conservation Director & Bremer County Conservation Board members Larry Pavelec, Stacey Snyder, Kevin Korman, for a FY27 preliminary budget discussion & conservation department update. Meeker exited.

Board met with Landon Moore, County Engineer, for a weekly department update. Cerwinske moved/Brunkhorst second to open the Public Hearing for the First Reading of Ordinance #25-06,

setting procedures for establishment and enforcement penalties for no parking zones. Ayes: Hildebrandt, Brunkhorst, Cerwinske. Nay: None. No comments received. Cerwinske moved/Brunkhorst second to close the Public Hearing. Ayes: Hildebrandt, Brunkhorst, Cerwinske. Nay: None. Consensus of the board is to delay the First Reading until 11/4/25 at 10:00 a.m. to allow time for publication.

Cerwinske moved/Brunkhorst second to award the bid letting for Bremer County Project L-L-1-125—73-09 – to supply and place precast panels for Bremer County Bridge 1-01 to PCI contingent on Engineer's review. Discussion was held on the proposed 2026 ICAP increase on premiums of vehicle/miscellaneous property valued over \$100,000.

Board met with Tim Meeker, Customer Convenience Center Mgr., for a department update.

Lindsey Koehler, Building & Zoning Admin., presented subdivision requests for consideration. Brunkhorst moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 25-91: APPROVING THE MINOR SUBDIVISION PLAT of Todd S & Kristin Kuethe: Parcel G in the NE ¼ of the SE ¼ of Sec 16, T91 N, R12 W of the 5<sup>th</sup> P.M., Bremer County, Iowa, and more particularly described as beginning at the SE Corner of said ¼ - ¼ Sec; Thence S 89°56'16" W, 754.00' along the S Line of said ¼ - ¼ Sec; Thence N 00° 26'35" W, 279.00'; Thence N 71 °52'34" E, 52.00'; Thence N 61 °34'04" E, 161.00'; Thence S 85°47'43" E, 181.00'; Thence N 04°56'29" E, 120.00'; Thence S 86°41'13" E, 369.00' to the E Line of said ¼ - ¼ Sec; Thence S 00°44'40" E, 456.00' along said E Line to the Point of Beginning. Containing 6.99 Acre(s), including 0.35 Acre(s) of County Highway V43 (Piedmont Ave) Right-of-Way, subject to any easements recorded or unrecorded. WHEREAS, ON THE 21st DAY OF October, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of of Todd S & Kristin Kuethe: Parcel G (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 21<sup>st</sup> day of October, 2025.

Cerwinske moved/Brunkhorst second to approve division of land and adopt RESOLUTION NO. 25-92: APPROVING THE MINOR SUBDIVISION PLAT OF Alvin H Wagner: Parcel F in the W ½ of the NE ¼ and the SE ¼ of the NW ¼ of Sec 33, T91 N, R14 W of the 5<sup>th</sup> P.M., Bremer County, Iowa, and more particularly described as commencing at the NW Corner of the SW ¼ of the NE ¼ of said Sec; Thence N 00 °44'24" W, 1101.16' along the W Line of said W ½ to the SW Corner of Parcel A, as recorded in Document Number 1995-1158, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence S 48 ° 08'26" E, 394.82'; Thence N 89° 03'06" E, 184.81'; Thence N 00° 44'24" W, 494.30' all along said Parcel A to the N Line of said W ½; Thence N 89°03'06" E, 109.56' along said N Line to the NE Corner of Parcel E, as recorded in Document Number 2023-3106, on file in said Recorder's Office; Thence S 00° 44'24" E, 710.00' along an E Line of said Parcel E; Thence N 89 ° 03'06" E, 85.00'; Thence S 07° 47'10" W, 1090.00'; Thence N 55° 53'23" W, 215.00'; Thence S 17 ° 51'10" W, 95.00'; Thence S 57 ° 00'04" W, 290.00'; Thence S 11 ° 42'42" W, 140.00' to a Southerly Line of said Parcel E; Thence S 34 ° 56'08" W, 45.00' along said Southerly Line to the W Line of said W ½; Thence S 83° 38'23" W, 439.11' along a S Line of said Parcel E to a Corner thereof; Thence N 00° 46'29" W, 131.86' along a W Line of said Parcel E to a Corner thereof; Thence N 89° 06'37" E, 437.08' along a N Line to a Corner thereof; Thence N 00° 44'24" W, 663.58' along said W

Line of said W ½ to the Point of Beginning. Containing 20.96 Acre(s), including 0.08 Acre(s) of 270th Street Right-of-Way, subject to any easements recorded or unrecorded. Parcel G in the NW ¼ of the NE ¼ of Sec 33, T91 N, R14 W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the NE Corner of said ¼ - ¼ Sec; Thence S 89°03'06" W, 487.55' along said N Line of said ¼ - ¼ Sec to the Point of Beginning; Thence S 00°15'25" W, 441.55'; Thence N 89°57'53" E, 52.57'; Thence S 80°36'00" E, 150.00'; Thence N 85°38'37" E, 230.00'; Thence S 04°46'05" E, 255.00'; Thence S 89°03'06" W, 690.00' to a Point on the East Line of Parcel E, as recorded in Document Number 2023-3106, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence N 00°44'24" W, 710.00' along said E Line to the N Line of said ¼ - ¼ Sec; Thence N 89°03'06" E, 250.00' along said N Line to the Point of Beginning. Containing 6.53 Acre(s), including 0.19 Acre(s) of 270th Street Right-of-Way, subject to any easements recorded or unrecorded. Parcel H in the N ½ of the NE ¼ of Sec 33, T91 N, R14 W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the NE Corner of said Sec; Thence S 00°55'12" E, 710.00' along the E Line of said N ½; Thence S 89°03'06" W, 1357.45'; Thence N 04°46'05" W, 255.00'; Thence S 85°38'37" W, 230.00'; Thence N 80°36'00" W, 150.00'; Thence S 89°57'53" W, 52.57'; Thence N 00°15'25" E, 441.55' to the N Line of said N ½; Thence N 89°03'06" E, 1795.22' along said N Line to the Point of Beginning. Containing 26.82 Acre(s), including 2.14 Acre(s) of 270th Street and Dakota Avenue Right-of-Way, subject to any easements recorded or unrecorded. Parcel I in the NE ¼ of Sec 33, T91 N, R14 W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the SW Corner of the SE ¼ of the NE ¼ of said Sec; Thence S 89°12'11" W, 1174.29' along the S Line of said ¼ Sec; Thence N 09°07'07" E, 915.00'; Thence N 17°51'10" E, 95.00'; Thence S 55°53'23" E, 215.00'; Thence N 07°47'10" E, 1090.00'; Thence N 89°03'06" E, 1962.45' to the E Line of said ¼ Sec; Thence S 00°55'12" E, 1931.30' along said E Line; Thence S 89°12'11" W, 1319.20' to the E Line of the SE ¼ of the NE ¼ of said Sec; Thence S 00°40'11" E, 20.00' along said E Line to the Point of Beginning. Containing 98.58 Acre(s), including 2.21 Acre(s) of Dakota Avenue Right-of-Way, subject to any easements recorded or unrecorded. Parcel J in the SW ¼ of the NE ¼ of Sec 33, T91 N, R14 W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the Center of said Sec; Thence N 00°44'24" W, 573.58' along the W Line of said ¼ - ¼ Sec to a Southeasterly Line of Parcel E, as recorded in Document Number 2023-3106, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence N 34°56'08" E, 45.00' along a Southerly Line of Said Parcel E; Thence N 11°42'42" E, 140.00'; Thence N 57°00'04" E, 290.00'; Thence S 09°07'07" W, 915.00' to the S Line of said ¼ - ¼ Sec; Thence S 89°12'11" W, 145.00' along said S Line to the Point of Beginning. Containing 3.85 Acre(s), subject to any easements recorded or unrecorded. WHEREAS, ON THE 21<sup>st</sup> DAY OF October, 2025 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Alvin H Wagner: Parcel F, Parcel G, Parcel H, Parcel I, Parcel J (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 21<sup>st</sup> day of October, 2025.

Cerwinske moved/Brunkhorst second to adjourn at 10:47 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the October 21, 2025 meeting of the Bremer County Board of Supervisors.

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Dewey Hildebrandt, Chairman

Attest: 

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Shelley Wolf, Auditor

Claims Publication Summary 10/21/25:

Allegiant Technology	Cloud Faxing	50.09	
Alliant Energy - IP&L	Intersection Lighting	200.09	
Amazon Capital Services	Office Supplies	516.11	2
Black Hawk Co Landfill	Tipping Fees	14,338.78	
Bremer Co Highway Dept	Fuel	30.18	
Bruening Rock Products, Inc.	Road Rock	6,659.33	
Butler Co Rec	Outdoor Warning	54.84	
Capital Sanitary Supply Co Inc	Jail Supplies	478.08	
Carolina Software Inc	Software Support	400.00	
Central Iowa Distributing Inc	Equipment Parts	403.00	
Century Link	Trunking Expense	33.95	
City Of Tripoli	Utilities	150.06	
Consolidated Energy Company	Diesel	18,375.00	
Cooley Sanitation/Cooley Pumping	Landfill Waste Disposal	3,100.00	2
Dick's Petroleum Co	Tank Repair Kit	40.55	
Dubuque Co Sheriff	Service Of Notice	30.00	
E4 Crop Intelligence	Crop Management	1,586.52	
East-Central Iowa Rec	Intersection Lighting	48.20	
Elsamiller Electric Co	Building Maintenance	1,648.84	
EOJohnson	Copier Lease	180.32	
Galls LLC	Uniforms	47.40	
GFC Leasing - Wi	Copier Lease	232.23	2
Grainger	Misc. Supplies	246.60	
Heartland Asphalt Inc	C33 Asphalt	98,660.23	
INRCOG	Comp Plan Update	7,560.00	
Interstate All Battery Center	Equipment Supplies	134.16	
Jerry Roling MTS Inc	Vehicle Maintenance	81.98	
John Deere Financial	Misc. Supplies	556.34	
Kiela Hartwig	Mileage Reimbursement	79.20	
Lambert Reporting	Deposition Transcripts	675.50	
Lessin Supply Co	Parts/Bridge Materials	302.18	
Liddle's EcoWater Systems	Bottled Water	34.00	
Matthke Detailing LLC	Vehicle Maintenance	62.36	
McKesson Medical Surgical	Medical Supplies	706.58	
Michelle Wolf	Election Supplies	78.12	
MidAmerican Energy Co	Intersection Lighting	250.53	2
Napa Auto Parts	Battery	559.15	12
NE IA Community Action Corp	September 2025 Services	666.59	
Northland Products Co	Parts	363.00	
Office Express	Office Supplies	233.28	
Pakor/Imaging Spectrum Inc	Office Supplies	271.42	
Pitney Bowes Bank Inc	Postage	1.84	

Relx Inc Dbx LexisNexis	Subscription Dues	535.00	
Schumacher Elevator Co	Monthly Elevator Service	285.30	
SMS Powertrain And Hardware LLC	Parts	3,275.63	
Snap On Tools	Software Update	649.00	
Spahn & Rose Lumber Co	Misc. Supplies	192.12	
Summit Food Service LLC	Inmate Meals	10,565.83	
Superior Welding Supply Co	Bridge Materials	268.50	
The Shredder	Document Shredding	96.00	
Thrifty White Pharmacy	Inmate Prescriptions	393.44	
Verizon Wireless	Phone Service	116.97	2
Visa	Lodging	502.70	
Vogel Traffic Services Inc	Pavement Marking	54,741.71	
Waverly Newspapers	Publications	954.21	2
Waverly Utilities	Utilities	962.50	2
	Total	233,665.54	
CBS			
McCloud Services	Quarterly Inspection	77.49	
Regional Transit Commission	Transportation	1,104.00	
The Shredder	Document Shredding	48.00	
Us Post Office - Waverly	Parcel Lockers	752.94	
	Total	1,982.43	
	Grand Total	235,647.97	
*CORRECTION* to the Claims Publication Summary 10/07/25			
Kip Ladage	Medical Examiner	210.63	